

SEAL PARISH COUNCIL

Clerk to the Parish Council
Mrs Clare Boland

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Office hours: Monday, Tuesday, Thursday and Friday 9am-1pm

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You are hereby summoned to attend a meeting of the SEAL PARISH COUNCIL which will be held on THURSDAY 11th January 2024 in Seal Pavilion on Seal Recreation Ground beginning at 7.30pm to transact the business shown on the agenda below.

There will follow 10 minutes parishioner's question time.

1 Apologies:

2 The minutes of the last meeting to be agreed and signed.

3 Declarations of Interest

4 Co-option of Councillor for Seal Ward

We have one candidate standing as a member for Seal Ward

5 Clerk's report

6 KCC Matters – Councillor Gough's matters

- Godden Green Pond - Councillor Gough will speak to KCC to find out about payment.
- Wildflower verges – KCC to quote for cutting wildflower verges and seeding on Childsbridge Lane. – Councillor Gough to arrange a meeting with Robin Hadley and Parish Council.
- Knole area double yellow lines to be reinstated – Work should be completed in March 2024.
- Childsbridge Lane zebra crossing has been repainted but no middle road lines.
- A25 SID post, is this completed? And can KCC provide a bracket?

7 District Councillors Report

8 Other Matters Requiring Discussion and Action

8.1 Seal Library

Should the Parish Council approach KCC to allow parking in the car park for the village when the library is not in use?

8.2 Seal Pavilion

Mrs Stiasny to update on the heating.

8.3 Community Award Scheme

The Parish Council to agree and adopt the scheme. Nominations by 2nd February.

8.4 IT Services and Support

Following on from last meeting Mr Penn to update us on IT Services and support and Business 365.

8.5 Community Asset

The Parish Council to review and renew the Five Bells Pub and Seal library in Seal as a community asset.

8.6 Highways

To prepare a list of Highway matters for the meeting with KCC in Spring.

8.7 Reserves/Deposits Funds

Mr Michaelides to report to the Council following our last meeting.

8.8 HR Services

The council to consider engaging with Peninsula Business Services Limited to review all HR practices to assist councillors and the clerk to improve performance and be more effective as a Council, cost to be £2,070 +VAT for a 1 year agreement with an option to extend to 5 years.

8.9 CIL Contributions

The Parish Council to plan for expenditure for Payment A £2,975.64 and consider the schedule of payments in CIL contributions.

9 Tarmac Greatness Quarry Steering Group

An update from Mr Michaelides or Mr Haslam who attended the meeting in December.

10 Action Plan

11 Accounts and cheques

12 To agree the budget

The Council to approve and adopt the budget 2024/25 expenditure of £156,066.81.

13 To agree the Precept

The Council to approve and adopt the precept for 2024/25 of £82,520

14 Items for Information only

14.1 Street Naming Consultation - Mills Crescent

Received communication from SDC that they cannot accept names that are similar to existing names in the area, to avoid the potential for confusion. With regard to continuing the number sequence of Mills Crescent into the new builds; they did consider this but it was judged that there are too many units to be comfortably inserted into the existing sequence. This is why Sevenoaks DC decided that a new road name is required and have chosen Sparrow Close.

14.2 Seal Recreation Ground

It has been reported by a member of public that there seems to be dog fouling in the recreation ground. The Parish Council would like to remind all dog owners to please pick up their dog mess and pay attention to the signs in the recreation ground.

15 Planning

The Council received and noted the minutes of the planning committee on 9th November and 27th November 2023 and 18th December 2023 the responses to planning consultations submitted after those meetings which have been circulated.

Meeting to be closed to discuss the Clerks Salary Review and approve the clerks pay increase as recommended by the Staffing Committee

16 Clerk Salary Review 2023-2024

To note the NALC Local Government Services pay agreement 2023.

The Next Parish Council meeting will be 8th February at Seal Pavilion at 7.30pm.

Matters for Information Only

A reminder to report all Highway issues direct to KCC 03000 41 81 81

<https://www.kent.gov.uk/roads-and-travel/report-a-problem> –

A reminder to report problems on PROW to 03000 41 7171 8am-8pm Mon-Friday.

<https://www.kent.gov.uk/environment-waste-and-planning/public-rights-of-way/report-a-problem-on-a-right-of-way>

Please report street light outages in Seal (other than on the A25) to the Parish Council.

Mrs Clare Boland 5th January 2024