

SEAL PARISH COUNCIL

Clerk to the Parish Council
Mrs Clare Boland

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Office hours: Monday, Tuesday, Thursday and Friday 9am-1pm

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TN15 0RY

You are hereby summoned to attend a meeting of the SEAL PARISH COUNCIL which will be held on THURSDAY 9th November 2023 in Seal Pavilion on Seal Recreation Ground beginning at 7.30pm to transact the business shown on the agenda below.

There will follow 10 minutes parishioner's question time.

Parishioners Question Time

1 Apologies:

2 The minutes of the last meetings to be agreed and signed.

3 Declarations of Interest

4 Clerk's report

5 KCC Matters – Councillor Gough's matters

- Godden Green Pond – A resident had reported whether the sludge pits in the road that feed directly into the pond will be cleared as well as the one in the middle of the green?
- Wildflower verges – KCC to quote for cutting wildflower verges and seeding on Childsbridge Lane.
- Knole area double yellow lines to be reinstated.
- Childsbridge Lane patching and zebra crossing to be repainted.

6 District Councillors Report

7 Other Matters Requiring Discussion and Action

7.1 Greensand Common

The Parish Council to discuss a funding request of £3,000 a year to support a Project Manager post for the Sevenoaks Greensand Commons for the next four years. Details circulated to Councillors.

7.2 Street Naming Consultation – Mills Crescent

The Parish Council to consider the proposed street name.

7.3 Seal Village Fund

SVF Committee have asked the Parish Council whether they would give permission to plant a hornbeam tree in the recreation ground, details attached.

7.4 Seal Croft Cottages

A resident has reported that cars are being parked on the grass verge opposite the cottages and this is causing the grass to deteriorate.

7.5 Underriver Village Association

UVA have asked for funding to replace the broken gates on the Recreation Ground and have asked to make the gateway slightly wider (about 1ft) as it is quite narrow. They have also asked to cut the hedge back from the gate to the footpath in line with the sign.

7.6 Citizens Advice North & West Kent

The Parish Council to consider a donation towards their cause.

7.7 Community Ownership Fund.

The Councillors to discuss any projects to apply for funding.

7.8 Cyber Security

Mr Haslam and Mr Penn to discuss cyber security for our Council and look at office 365.

7.9 Seal Pavilion

Mrs Stiasny to present the quotes received.

7.10 Wildflowers

Mr Boorman to update the Council regarding the cutting of the verge once a year and seeding at Childsbridge Lane and to renew licences on Catts Cottage, Black Charles and Seal Allotments verges.

LEAD: OB

7.11 Reserves/Deposits Funds

Mr Michaelides to update on the Council on the CCLA account.

7.12 Remembrance Sunday

Councillors volunteered to lay a wreath at these locations: Godden Green – Mr Haslam, St Margaret Church – Mr Boorman or Mrs Talbot, St Lawrence Church – Mr Penn and St Peter and St Paul’s Church - Mr Michaelides or Mrs Stiasny.

7.13 Seal Recreation Ground

The clerk has had a quote for the work that requires repairing from the ROSPA inspection report to be discussed.

8 Action Plan

To discuss the action plan.

9 Staff Committee

The Council to agree the minutes of the Staff Committee meeting on 9th October 2023.

10 Accounts and cheques

11 To agree the budget

The Council to consider the budget 2024/25 discussed at the Finance Committee Meeting

12 To agree the Precept

The Council to consider the precept for 2024/25, discussed at the Finance Committee Meeting

13 Items for Information only

13.1 St Margaret's Church

St Margaret's Church have thanked the Parish Council for the grant received of £575 towards the costs of maintaining the churchyard.

13.2 CIL Contributions

The Parish Council have received CIL contributions, payment A £6,813.90 and payment B £4,542.60 which in total received £11,356.50.

14 Planning

The Council received and noted the minutes of the planning committee on 12th October and 23rd October 2023 and the responses to planning consultations submitted after those meetings which have been circulated.

The Next Parish Council meeting will be 11th January at Seal Pavilion at 7.30pm.

Consultations:

- National Highways and Transport Survey 2023-24 | Let's talk Kent. There are 6 surveys covering: accessibility, highways maintenance, public transport, road safety, tackling congestion and walking and cycling. The deadline for responses is 29th February 2024.

Matters for Information Only

A reminder to report all Highway issues direct to KCC 03000 41 81 81

<https://www.kent.gov.uk/roads-and-travel/report-a-problem> –

A reminder to report problems on PROW to 03000 41 7171 8am-8pm Mon-Friday.

<https://www.kent.gov.uk/environment-waste-and-planning/public-rights-of-way/report-a-problem-on-a-right-of-way>

Please report street light outages in Seal (other than on the A25) to the Parish Council.

Mrs Clare Boland 3 November 2023