

Clerk to the Parish Council  
Mrs Clare Boland

Telephone: 01732 833360

Email: [sealparishc@outlook.com](mailto:sealparishc@outlook.com)

Website: [www.sealparishcouncil.org.uk](http://www.sealparishcouncil.org.uk)

Office hours: Monday, Tuesday, Thursday and Friday 9am-1pm

Clerk's Office  
Valley House  
Carters Hill  
Underriver  
Sevenoaks  
Kent  
TN15 0RY

You are hereby summoned to attend a meeting of the SEAL PARISH COUNCIL which will be held on THURSDAY 12<sup>th</sup> October 2023 in Seal Pavilion on Seal Recreation Ground beginning at 7.30pm to transact the business shown on the agenda below.

There will follow 10 minutes parishioner's question time.

1 Apologies:

2 The minutes of the last meeting to be agreed and signed.

3 Declarations of Interest

4 Clerk's report

5 KCC Matters – Councillor Gough's matters

- Godden Green Pond – KCC to organise contribution of £3,000
- Wildflower verges – KCC to quote for cutting wildflower verges and seeding on Childsbridge Lane.
- Knole area double yellow lines to be reinstated.
- Childsbridge Lane patching and zebra crossing to be repainted.

6 District Councillors Report

7 Other Matters Requiring Discussion and Action

7.1 Tarmac Quarry Greatness Steering Group

The Parish Council to consider a representative for the Steering Group to liaise with Tarmac over the Greatness Development.

7.2 Godden Green Pond

The Parish Council to draft a letter to Sevenoaks District Council regarding the management of common land of the pond and the maintenance thereof.

7.3 Seal Recreation Ground

The Parish Council to discuss the management summary report regarding Japanese Knotweed.

7.4 Greensand Common

The Parish Council to consider funding £3,000 a year to support a Project Manager post for the Sevenoaks Greensand Commons for the next four years.

7.5 Citizens Advice North & West Kent

The Parish Council to consider a donation towards their cause.

**7.6 Community Ownership Fund.**

The Councillors to discuss any projects to apply for funding.

**LEAD: All**

**7.7 Cyber Security**

Mr Haslam and Mr Penn to discuss cyber security for our Council and look at office 365.

**7.8 Seal Pavilion**

Mrs Stiasny to discuss quotes received.

**LEAD: RS**

**7.9 Wildflowers**

Mr Boorman to update the licence.

**LEAD: OB**

**7.10 Reserves/Deposits Funds**

Mr Michaelides to update on the Council on the CCLA account.

**LEAD: Mr Michaelides**

**7.11 Remembrance Sunday**

Councillors to volunteer to lay a wreath at Godden Green, St Margaret Church, St Lawrence Church and St Peter and St Paul's Church.

**8 Action Plan**

To discuss any items on the Action Plan.

**9 Accounts and cheques**

**10 Items for Information only**

**11 Planning**

The Council received and noted the minutes of the planning committee on 14<sup>th</sup> September and 25<sup>th</sup> September 2023 and the responses to planning consultations submitted after those meetings which have been circulated.

The Next Parish Council meeting will be 9<sup>th</sup> November at Seal Pavilion at 7.30pm.

**Consultations:**

- National Highways and Transport Survey 2023-24 | Let's talk Kent. There are 6 surveys covering: accessibility, highways maintenance, public transport, road safety, tackling congestion and walking and cycling. The deadline for responses is 29<sup>th</sup> February 2024.

**Matters for Information Only**

A reminder to report all Highway issues direct to KCC 03000 41 81 81

<https://www.kent.gov.uk/roads-and-travel/report-a-problem> –

A reminder to report problems on PROW to 03000 41 7171 8am-8pm Mon-Friday.

<https://www.kent.gov.uk/environment-waste-and-planning/public-rights-of-way/report-a-problem-on-a-right-of-way>

Please report street light outages in Seal (other than on the A25) to the Parish Council.

**Mrs Clare Boland 6<sup>th</sup> October 2023**