

SEAL PARISH COUNCIL

Clerk to the Parish Council
Mrs Clare Boland

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Office hours: Monday, Tuesday, Thursday and Friday 9am-1pm

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TN15 0RY

You are hereby summoned to attend a meeting of the SEAL PARISH COUNCIL which will be held on THURSDAY 13th July 2023 in Underriver Village Hall beginning at 7.30pm to transact the business shown on the agenda below.

There will follow 10 minutes parishioner's question time.

1 Apologies:

2 The minutes of the last meeting to be agreed and signed.

3 Declarations of Interest

4 Clerk's report

5 KCC Matters – Councillor Gough's matters

- Godden Green Pond – dredging of pond.
- Wildflower verges – The PC are still awaiting a quotation for KCC to cut verges.
- A25 SID Column update – awaiting installation date
- Proposed reduction of Speed A25 update
- Childsbridge Lane – signage update

6 Other Matters Requiring Discussion and Action

6.1 St Lawrence Cricket Ground

The PC as sole Trustee of the St Lawrence Recreation Ground to consider and agree on allowing the St Lawrence Cricket Club to put up some limited pitch facing sponsorship boards.

LEAD: RB

6.2 Sevenoaks Junior Football Club

The Council discuss and agree the signing of the long-term agreement with the Sevenoaks Juniors Football Club.

LEAD: RB

6.3 Seal Recreation Ground

The Parish Council to agree to terminate the Licence, letter dated 1 June 2023 and therefore hereby give not less than one academic month's notice in writing to terminate the licence on 19th July 2023.

LEAD: ALL

- 6.4 Bitchet Green**
To discuss and approve Cllr Bourne applying on behalf of the Parish Council to the Secretary of State and Sevenoaks District Council for permission for works to be carried out on the Common Land adjacent to the St Lawrence Recreation Ground to improve parking surface.
- 6.5 PROW**
The Parish Council have been consulted on a proposed diversion of public footpath SR159 in Underriver for consideration.
- 6.6 Archiving**
The Council to agree to archive minute books to Kent History and Library Centre and find out the cost of digitalising them.
- 6.7 Community Ownership Fund.**
The Council to consider and agree a project for funding for the community ownership fund.
LEAD: - Details shared with Finance Committee
- 6.8 UK Shared Prosperity Fund**
The Parish Council to consider capital funding for UK Prosperity Fund up to £4,000 to cover funding in 2023/24 to 24/25 details shared with Finance Committee.
- 6.9 Cyber Security**
The Parish Council to arrange a meeting with Cloudy IT to consider cyber security and other options that they could offer for our Council.
- 6.10 Parish Council meetings**
The Parish Council to consider and agree to record meetings in future by using Otter: Transcribe Voice.
LEAD: ALL
- 6.11 Seal Pavilion**
Mrs Stiasny to discuss quotes received for the heaters.
- 6.12 Wildflowers**
To consider renewing the licences for Carters Hill, and Childsbridge Lane and discuss seeding options for these locations.
LEAD: OB
- 6.13 Reserves/Deposits Funds**
An update from Mr Michaelides on deposit funds.
LEAD: - Mr Michaelides
- 6.14 Facilities and Recreation Ground**
We require a couple of volunteers to go through our health and safety risk assessment, special condition of hire and review our Pavilion Booking form for updates.

7 Accounts and cheques

8 Items for Information only

9 Planning

The Council received and noted the minutes of the planning committee on 26th June and the responses to planning consultations submitted after those meetings which have been circulated.

The Next Parish Council meeting will be 14th September at Stone Street at 7.30pm.

Matters for Information Only

A reminder to report all Highway issues direct to KCC 03000 41 81 81

<https://www.kent.gov.uk/roads-and-travel/report-a-problem> –

A reminder to report problems on PROW to 03000 41 7171 8am-8pm Mon-Friday.

<https://www.kent.gov.uk/environment-waste-and-planning/public-rights-of-way/report-a-problem-on-a-right-of-way>

Please report street light outages in Seal (other than on the A25) to the Parish Council.

Mrs Clare Boland 7th July 2023