

## SEAL PARISH COUNCIL

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Clerk to the Parish Council  
Mrs Clare Boland

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Website: [www.sealparishcouncil.org.uk](http://www.sealparishcouncil.org.uk)  
Office hours: Monday, Tuesday, Thursday and Friday 9am-1pm

Clerk's Office  
Valley House  
Carters Hill  
Underriver  
Sevenoaks  
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TN15 0RY

You are hereby summoned to attend a meeting of the SEAL PARISH COUNCIL which will be held on THURSDAY 8<sup>th</sup> June 2023 in Seal Pavilion on Seal Recreation Ground beginning at 7.30pm to transact the business shown on the agenda below.

There will follow 10 minutes parishioner's question time.

**1 Apologies:**

**2 The minutes of the last meetings' to be agreed and signed.**

**3 Declarations of Interest**

**4 Clerk's report**

**5 KCC Matters – Councillor Gough's matters.**

- Godden Green Pond – dredging of pond.
- Wildflower verges – The PC are still awaiting a quotation for KCC to cut verges.
- A25 SID Column update – awaiting installation date
- Proposed reduction of Speed A25 update
- Pedestrian crossing near Zambra Way – road markings are wearing and effecting visibility.

**6 Other Matters Requiring Discussion and Action**

**6.1 Community Ownership Fund**

The Parish Council to consider expressing an interest, deadline 12<sup>th</sup> July, available to Local Councils. Aimed at assisting the purchase or renovation of local assets, thereby safeguarding their future, the Fund should be of great interest and value to local communities wishing to apply.

**6.2 KALC Membership**

- To approve KALC Letter dated April 2023
- KALC Membership information Leaflet 2023/24
- NALC Summary of Benefits Flyer
- Approve Subscription invoice of £1,027.55 plus VAT

**6.3 Seal Pavilion**

An update from Mrs Stiasny on quotes received for the heaters in the main hall and changing room area.

**LEAD: RS**

**6.4 Wildflowers**

An update from Mr Boorman on the wildflower verges and seeding in Childsbridge Lane and Underriver. **LEAD OB**

## **6.5 Reserves/Deposit Funds**

The Parish Council to discuss the deposit options available and how much we want to deposit, interest rates and notice period.

**LEAD: AM**

## **6.6 Archiving**

The clerk is due to archive some parish council minute books dating back from 1895 to 1994, does the parish council want to consider digitalising these books?

## **6.7 Clerks Holiday Entitlement**

The Council to approve carrying 3 days holiday for the next year.

## **7 Accounts and cheques**

## **8 Items for Information only**

### **8.1 Sevenoaks Volunteer Transport Group**

SVTG have thanked the Parish Council for their kind donation towards their cause.

### **8.2 Air Ambulance Charity KSS**

Air Ambulance Charity have also thanked the Parish Council for our generous donation.

### **8.3 Seal Pavilion**

The grant of an application for a minor variation to the premises licence has now been granted.

## **9 Planning**

The Council to receive and note the minutes of the planning committee on 24<sup>th</sup> April and the responses to planning consultations submitted after those meetings which have been circulated.

### **Matters for Information Only**

Please see website for further information on health advice, financial advice for residents and waste and recycling services and residents who are vulnerable

<https://www.sevenoaks.gov.uk/info/20069142/>

KMCCG COVID-19 Vaccination

<https://www.kentandmedwayccg.nhs.uk/your-health/coronavirus/covid19vaccine>

KCC advice on Coronavirus updates <https://www.kent.gov.uk/social-care-and-health/health/coronavirus>

Main source of advice for Coronavirus

[www.gov.uk/coronavirus](http://www.gov.uk/coronavirus)

A reminder to report all Highway issues direct to KCC 03000 41 81 81

<http://www.kent.gov.uk/roads-and-travel/report-a-problem> –

A reminder to report problems on PROW to 03000 41 7171 8am-8pm Mon-Friday.

<http://www.kent.gov.uk/waste-planning-and-land/public-rights-of-way/report-a-problem-on-a-right-of>

Please report street light outages in Seal (other than on the A25) to the Parish Council.

**Mrs Clare Boland 30 May 2023**