

SEAL PARISH COUNCIL

Clerk to the Parish Council
Mrs Clare Boland

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Office hours: Monday, Tuesday, Thursday and Friday 9am-1pm

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You are hereby summoned to attend a meeting of the SEAL PARISH COUNCIL which will be held on THURSDAY 9th March 2023 in Seal Pavilion on Seal Recreation Ground beginning at 7.30pm to transact the business shown on the agenda below.

There will follow 10 minutes parishioner's question time.

Parishioners Question Time

1 Apologies:

2 The minutes of the last meetings to be agreed and signed.

3 Declarations of Interest

4 Clerk's report

5 KCC Matters – Councillor Gough's Matters

- Godden Green Pond – A quote has been received from a contractor used in 2019 and are awaiting further from KCC whether quote has been accepted.
- Wildflower verges – The PC are still awaiting a quotation for KCC to cut verges and a quote for seeds.

6 Other Matters Requiring Discussion and Action

6.1 HIP

The Council to agree the new HIP which has been updated.

LEAD: LT

6.2 Civility and Respect

The Chairman to sign the Civility and Respect Pledge agreeing to:

- Treat all councillors, clerk and all employees, members of the public, representatives of partner organisations and volunteers with civility and respect in their role.
- Put in place a training programme for councillors and staff.
- Sign up to Code of Conduct for councillors.
- Have in place good governance arrangements in place including, staff contracts, and Dignity at Work Policy.
- Commit to seek professional help at early stages should civility and respect issues arise.
- Commit to calling out bullying and harassment when if and when it happens.

- Continue to learn from best practice in the sector and aspire to being a role model / champion council e.g., via Local Council Award Scheme.
- Support the continued lobbying for the change in legislation to support the Civility and Respect Pledge including sanctions for elected members where appropriate.

6.3 Staff Committee

The Staffing committee have met and the Terms of Reference have been drawn up and are now circulated to Councillors. Due to it being a new document once adopted it will be reviewed periodically by the committee.

Mrs. Talbot proposes "That the Staffing Committee Terms of Reference are adopted by the Council."

6.4 Sevenoaks Volunteer Transport Group

The Council to consider a grant towards the increasing costs of transporting residents to appointments at hospitals and surgeries.

6.5 South East Water

Due to the issues experienced with the supply of water in the summer months and loss of water in our Parish, South East Water have given a grant from their community chest to the Parish Council of £2,500 to use within our community as we see fit.

6.6 Seal Recreation Playground

As reported in the last meeting we require a Councillor to volunteer to do weekly inspections for the play equipment at Bitchet Green.

6.7 CIL Contributions

The Council to consider using CIL funds for the reduction of speed limit along Childsbridge Lane to 40mph and consider any other projects from the HIP.

6.8 Accounts and Cheques

6.9 Finance

Seal Pavilion

As reported at the last meeting the electricity is due for renewal, our broker has reported to us that our current provider is able to provide a cheaper option for the next 3 years based on the estimated annual consumption and therefore this has been renewed.

7 Items for Information only

7.1 Elections 4th May 2023

On Thursday 4 May 2023, District and Parish Council elections are taking place across the Sevenoaks District.

7.2 Foxbury Farm

SDC have notified the Parish Council that 4 applications have been received that meet the criteria to be referred to English Rural for consideration.

7.3 Planning

The Council to consider that the planning committee as it is a standing committee there is no need for its minutes to be accepted by Council and no need for the responses to be ratified. The Council to agree the following wording to be adopted in future "The Council to receive and note the minutes of the planning committee on 23 January and 9th February and the

responses to planning consultations submitted after those meetings which have been circulated.”

Matters for Information Only

Please see website for further information on health advice, financial advice for residents and waste and recycling services and residents who are vulnerable

<https://www.sevenoaks.gov.uk/info/20069142/>

KMCCG COVID-19 Vaccination

<https://www.kentandmedwayccg.nhs.uk/your-health/coronavirus/covid19vaccine>

KCC advice on Coronavirus updates <https://www.kent.gov.uk/social-care-and-health/health/coronavirus>

Main source of advice for Coronavirus

www.gov.uk/coronavirus

A reminder to report all Highway issues direct to KCC 03000 41 81 81

<http://www.kent.gov.uk/roads-and-travel/report-a-problem> –

A reminder to report problems on PROW to 03000 41 7171 8am-8pm Mon-Friday.

<http://www.kent.gov.uk/waste-planning-and-land/public-rights-of-way/report-a-problem-on-a-right-of>

Please report street light outages in Seal (other than on the A25) to the Parish Council.

Mrs Clare Boland 3 March 2023