

## SEAL PARISH COUNCIL

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Clerk to the Parish Council  
Mrs Clare Boland

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Website: [www.sealparishcouncil.org.uk](http://www.sealparishcouncil.org.uk)

Office hours: Monday, Tuesday, Thursday and Friday 9am-1pm

Clerk's Office  
Valley House  
Carters Hill  
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Sevenoaks  
Kent  
TN15 0RY

You are hereby summoned to attend a meeting of the SEAL PARISH COUNCIL which will be held on THURSDAY 9th February 2023 in Seal Pavilion on Seal Recreation Ground beginning at 7.30pm to transact the business shown on the agenda below.

There will follow 10 minutes parishioner's question time.

- 1 Apologies:
- 2 The minutes of the last meetings to be agreed and signed.
- 3 Declarations of Interest
- 4 Clerk's report
- 5 KCC Matters – Councillor Gough's to update the Council on ongoing matters –
  - Zion Street – Road markings following resurfacing?
  - Godden Green Pond – Can KCC provide a quote as well as the PC.
  - A25 SID column
  - A25 speed limit
  - Seal Highway Improvement Plan
  - Sevenoaks Urban Area Local Cycling and Walking Infrastructure Plan (LCWIP) – Route 6 which passes through Childsbridge Lane and Seal Recreation Ground.
- 6 Other Matters Requiring Discussion and Action
  - 6.1 Street Naming Consultation

The Parish Council are being consulted on a new road name for the forthcoming extra care housing scheme at the Wildernesse House Site. The new road will form the access to the five blocks of flats from Park Lane. The developer has suggested Wellington Rise as a new road. The Parish Council to make comments or suggestions, or make an alternative suggestion, to take into consideration.
  - 6.2 Seal Village Hall

Seal Village Hall Committee would like to put in an application for funding of three new noticeboards for the village hall. All three boards will be made of Man Made Timber to match the new bench located on the High St side. This will improve our communication with the local residents so that we can obtain more volunteers and offer more activities for the community of Seal. The Parish Council to consider a grant for £2,473.50 (inclusive of VAT) to fund the noticeboards.

**6.3 SID A25**

The council to discuss and vote on accepting the quotation for £851.85, from KCC for replacing the pole on the A25 adjacent to Park Lane with a galvanised steel pole, suitable for carrying the Parish's SID unit.

**6.4 KALC Sevenoaks**

Mr Haslam attended the KALC AGM on 27<sup>th</sup> January, was there anything to report to the Council.

**6.5 HIP**

Councillors who attended the meeting with KCC to update the Council on areas discussed on our HIP and the Council to consider the options and agree the top priorities for the next year.

ACTION CH /LT

**6.6 Clerk Training**

The clerk raised at the last meeting that she will be attending training courses, It was mentioned in her appraisal that the Council could support the clerk with additional hours to be paid on the courses she attends. The first two courses are HR Summit and Social Isolation and Loneliness from the Local Council perspective. The total hours would be 7 hours and the Council to agree that they will pay the clerk on additional hours on training courses that she attends outside her working hours.

**6.7 Replacement SPC Laptop**

The current 14-year-old SPC laptop is no longer fit for purpose and needs to be replaced.

1. The Council to agree a working party to discuss and agree the final spec and device.
2. The Council to approve to purchase a new SPC Laptop up to a maximum price of £1200 (incl VAT)
3. The Council to agree to form a working party to evaluate a replacement SPC email system.

**6.8 Seal Pavilion**

Heaters for Pavilion.

**6.9 Councillor Vacancy**

There are currently vacancies in Seal Ward if you would like to become a Parish Councillor, please contact the clerk. There are currently 3 vacancies in Seal Ward and if anyone would like further information then they should contact the clerk, Mr Haslam to update us on the social media post to be advertised.

**6.10 KALC Nomination Award**

The Parish Council to ascertain an appropriate nominee for the KALC Community Award Scheme.

ACTION: ALL

**6.11 Disabled Parking Space**

The Council to agree a disabled parking space on Church Road, Seal and comment if necessary.

**6.12 Seal Recreation Ground – Sevenoaks Football Club**

The Parish Council to discuss the Grass Maintenance Fund which has been circulated to Councillors, given that the survey from the club has been completed, the Parish Council require to discuss or find out further on the Licence that is required.

## **7 Accounts and Cheques**

## **8 Items for Information only**

### **8.1 Events**

Seal Library is celebrating 50 years on 17<sup>th</sup> February and would welcome the public to support this event, there will be refreshments there. Kent Wildlife will be doing a talk and would welcome residents and Councillors to attend this event.

### **8.2 Kent Police**

Kent Police updated the Parish Councils at the SDC Clerks Forum, they have finished their consultation period on the 5 models in policing in Sevenoaks District including Swanley and all villages, the PCSO's have reduced but there has been an uplift in Police Officers. As soon as they make their final decision the staff selection process will be begin and by March they will make a selective decision and what it looks like for Sevenoaks.

## **9 Planning**

The Council to accept the minutes of the planning committee meeting on 19<sup>th</sup> December, 12<sup>th</sup> January and 23<sup>rd</sup> January and to ratify the responses to planning application consultations submitted after these meetings.

## **Matters for Information Only**

Please see website for further information on health advice, financial advice for residents and waste and recycling services and residents who are vulnerable

<https://www.sevenoaks.gov.uk/info/20069142/>

KMCCG COVID-19 Vaccination

<https://www.kentandmedwayccg.nhs.uk/your-health/coronavirus/covid19vaccine>

KCC advice on Coronavirus updates <https://www.kent.gov.uk/social-care-and-health/health/coronavirus>

Main source of advice for Coronavirus

[www.gov.uk/coronavirus](http://www.gov.uk/coronavirus)

A reminder to report all Highway issues direct to KCC 03000 41 81 81

<http://www.kent.gov.uk/roads-and-travel/report-a-problem> –

A reminder to report problems on PROW to 03000 41 7171 8am-8pm Mon-Friday.

<http://www.kent.gov.uk/waste-planning-and-land/public-rights-of-way/report-a-problem-on-a-right-of>

Please report street light outages in Seal (other than on the A25) to the Parish Council.

**Mrs Clare Boland 3<sup>rd</sup> February 2023**

**Date of Next Meeting 9<sup>th</sup> March , 7.30pm at Seal Pavilion**