

# SEAL PARISH COUNCIL

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**Parish Council**  
Mrs Clare Boland

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**Website: [www.sealparishcouncil.org.uk](http://www.sealparishcouncil.org.uk)**

**Office hours: Monday, Tuesday, Thursday and Friday 9am-1pm**

**Clerk's Office**  
**Valley House**  
**Carters Hill**  
**Underriver**  
**Sevenoaks**  
**Kent**  
**TN15 0RY**

**You are hereby summoned to attend a meeting of the SEAL PARISH COUNCIL which will be held on THURSDAY 13<sup>th</sup> October 2022 in Seal Pavilion on Seal Recreation Ground beginning at 7.30pm to transact the business shown on the agenda below.**

**A MINUTE SILENCE IN RESPECT OF THE QUEEN ELIZABETH II AND OUR PAST CHAIRMAN ROBIN WATSON**

**There will follow 10 minutes parishioner's question time.**

- 1 To receive and accept apologies for absence:**
- 2 The minutes of the last meeting to be agreed and signed.**
- 3 Declarations of Interest**
- 4 Clerk's report**
- 5 KCC Matters – Councillor Gough's matters**
  - Update A25 and Childsbridge Lane
  - Railway Bridge
  - Underriver House Road
  - Zion Street resurfacing, inspection required
  - Zion Street yellow lines to be repainted 26 October.
  - Seal Village Car Park sign
  - Cyclist sign
  - HGV's on A25
  - Godden Green Pond, a build up of silt
- 6 Other Matters Requiring Discussion and Action**
  - 6.1 Administration**
    - a) Staff Committee Terms of Reference to be considered.
    - b) Social Media and Electronic Communication Policy to approve as necessary.
  - 6.2 Godden Green**

A resident has asked whether yellow lines could be considered around the triangle of grass and up the hill towards Cynet clinic at Godden Green which gets blocked in the latter part of the week. This means emergency vehicles for fire etc or ambulances for the clinic can't pass up the road or get out, as well as it being a popular bridlepath and footpath. The Council to discuss further whether this would be considered.

**6.3 Wildflower Project**

Should the Parish Council consider further seeds to be planted on our verges especially in villages and discuss plans for cutting back in Autumn.

**LEAD: OB**

**6.4 Memorial Garden**

Report circulated to Councillors for discussion at the meeting.

**LEAD: LT**

**6.5 Bus Routes in our Parish**

The Parish Council to consider helping the campaign to retain school bus services.

**6.6 Projector for the Parish**

Mr Penn to update the Council.

**6.7 Defibrillators**

An update on the defibrillators.

**LEAD: Clerk**

**6.8 CIL Contributions**

The Council have used funds from Contributions A £178.54 and B £2,745.46 on installation of benches.

**6.9 Seal Recreation Ground**

An update on the treatment of Japanese Knotweed, further treatments to be arranged next year for August / September 2023.

**LEAD: TM**

**6.10 Seal Pavilion**

It is unfortunate that Seal Football Club no longer hire the facilities at Seal Recreation Ground but we are fortunate that our existing hirer has expressed an interest in hiring both Senior and Junior pitches, the Hire of Conditions have been amended due to the change and we await to hear further from the hirer.

**6.11 Seal Primary School**

An update from Mr Haslam regarding meeting at the school on 7<sup>th</sup> September on parking issues.

**6.12 Civility and Respect Project**

The Council to consider signing up to the Civility and Respect Pledge. Details circulated.

**6.13 Underriver Village Hall**

The Council to agree to support the request of expenditure to go towards the kitchen refurbishment and to agree the grant to be given.

**7 Accounts and Cheques**

**8 The Annual Governance and Accountability Return 2021/22**

The Parish Council received the Notice of Conclusion of Audit along with the External Auditor Report and Certificate published 16th August 2022 and reported no further action.

## 9 External Auditor

The Parish Council has received communication for an option to opt out of the SAAA central external auditor appointment arrangements. The next 5-year appointing period runs from 2022-23 until 2026-27 and SAAA has undertaken a procurement exercise to appoint auditors to each County area from 1 April 2022. This communication is to advise that whilst all smaller authorities are opted into the central procurement of external auditors by default, any authorities who do not wish to be part of the SAAA arrangements must formally notify SAAA.

## 10 Remembrance Sunday

Wreaths to be laid on Remembrance Day 13<sup>th</sup> November at St Lawrence Church, St Peters and Pauls, Godden Green and St Margarets Church.

## 11 Items for Information only

### 11.1 Councillor Vacancy

The Parish Council is actively seeking new Councillors. An interest in the local community is the main qualification. We now have 4 vacancies, one in Underriver Ward although Mrs Talbot has expressed her wish to change Wards and become a Councillor for Underriver and 3 vacancies in Seal Ward. If you would like to become a Parish Councillor or are interested in our work, please contact the Clerk on 01732 833360 or [sealparishc@outlook.com](mailto:sealparishc@outlook.com).

### 11.2 Victim Support

The Parish Council received a letter of thanks for the kind donation towards their cause.

## 12 Planning

The Council to agree the minutes of the planning committee meeting on 14<sup>th</sup> July and 25<sup>th</sup> July and 26<sup>th</sup> September and ratify the responses to planning application consultations submitted after these meetings.

The Council also to agree the response to planning application consultations on 8<sup>th</sup> September due to the announcement of the death of the Queen and ratify the responses to planning application consultations submitted.

## Matters for Information Only

Please see website for further information on health advice, financial advice for residents and waste and recycling services and residents who are vulnerable

<https://www.sevenoaks.gov.uk/info/20069142/>

KMCCG COVID-19 Vaccination

<https://www.kentandmedwayccg.nhs.uk/your-health/coronavirus/covid19vaccine>

KCC advice on Coronavirus updates <https://www.kent.gov.uk/social-care-and-health/health/coronavirus>

Main source of advice for Coronavirus

[www.gov.uk/coronavirus](http://www.gov.uk/coronavirus)

A reminder to report all Highway issues direct to KCC 03000 41 81 81

<http://www.kent.gov.uk/roads-and-travel/report-a-problem> –

A reminder to report problems on PROW to 03000 41 7171 8am-8pm Mon-Friday.

<http://www.kent.gov.uk/waste-planning-and-land/public-rights-of-way/report-a-problem-on-a-right-of> Please report street light outages in Seal (other than on the A25) to the Parish Council.

**Mrs Clare Boland 7<sup>th</sup> October 2022**

Date of Next Meeting 10<sup>th</sup> November, 7.30pm at Seal Pavilion