

# SEAL PARISH COUNCIL

---

**Parish Council**  
Mrs Clare Boland

**Telephone: 01732 833360**

**Email: [sealparishc@outlook.com](mailto:sealparishc@outlook.com)**

**Website: [www.sealparishcouncil.org.uk](http://www.sealparishcouncil.org.uk)**

**Monday, Tuesday, Thursday and Friday 9am-1pm**

**Clerk's Office**

**Valley House**

**Carters Hill**

**Underriver**

**Sevenoaks**

**Kent**

**TN15 0RY Office hours:**

**You are hereby summoned to attend a meeting of the SEAL PARISH COUNCIL which will be held on THURSDAY 8<sup>th</sup> September 2022 in Stone Street Village Hall beginning at 7.30pm to transact the business shown on the agenda below.**

**There will follow 10 minutes parishioner's question time.**

- 1 To receive and accept apologies for absence:**
- 2 The minutes of the last meeting to be agreed and signed.**
- 3 Declarations of Interest**
- 4 Clerk's report**
- 5 KCC Matters – Councillor Gough's matters**
  - A25 and Childsbridge Lane, awaiting meeting with Joint Transportation Board on 13<sup>th</sup> September.
  - Railway Bridge
  - Underriver House Road
  - Zion Street double yellow lines and resurfacing installation date known?
  - Seal Village Car Park sign
  - Cyclist sign
  - HGV's on A25
  - Godden Green Pond, a build up of silt
- 6 Other Matters Requiring Discussion and Action**
  - 6.1 Administration**
    - a) Staff Committee Terms of Reference to be considered.
    - b) Social Media and Electronic Communication Policy to approve as necessary.
  - 6.2 Wildflower Project**

Should the Parish Council consider further seeds to be planted on our verges especially in villages and discuss plans for cutting back in Autumn.

**LEAD: OB**
  - 6.3 Memorial Garden**

Report circulated to Councillors for discussion at the meeting.

**LEAD: LT**

#### **6.4 Bus Routes in our Parish**

The Parish Council to consider helping the campaign to retain school bus services.

#### **6.5 Projector for the Parish**

Mr Penn to update the Council.

#### **6.6 Defibrillators**

An update on the defibrillators.

**LEAD: Clerk**

#### **6.7 CIL Contributions**

The Council have used funds from Contributions A £178.54 and B £2,745.46 on installation of benches.

### **7 Accounts and Cheques**

### **8 The Annual Governance and Accountability Return 2021/22**

The Parish Council received the Notice of Conclusion of Audit along with the External Auditor Report and Certificate published 16<sup>th</sup> August 2022 and reported no further action.

### **9 Items for Information only**

#### **9.1 Councillor Vacancy**

The Parish Council is actively seeking new Councillors. An interest in the local community is the main qualification. We now have 4 vacancies, one in Underriver Ward although Mrs Talbot has expressed her wish to change Wards and become a Councillor for Underriver and 3 vacancies in Seal Ward. If you would like to become a Parish Councillor or are interested in our work, please contact the Clerk on 01732 833360 or [sealparishc@outlook.com](mailto:sealparishc@outlook.com).

#### **9.2 Seal Primary School**

A meeting has been organised between the school, KCC, SDC and residents to discuss parking issues on 7<sup>th</sup> September, a parish representative will be present.

#### **9.3 Seal Recreation Ground**

The Parish Council have enclosed a large section of the woodland area to treat Japanese Knotweed, this treatment is scheduled for 12 September and will be treated yearly. Please could we ask that the public are vigilant and report any criminal damage to the Police.

#### **9.4 Seal Parish Housing Survey**

Seal Parish Council is working with Sevenoaks District Council to assess whether there might be a need for local needs housing in the parish, there will be a housing needs survey to assess the need and gauge the level of support a small scheme of local needs housing might have in our parish. The survey is planned to be sent out by 3<sup>rd</sup> October.

#### **9.5 Victim Support**

The Parish Council received a letter of thanks for the kind donation towards their cause.

## 10 Sevenoaks Neighbourhood Plan

A draft response circulated to the Council for comments.

## 11 Planning

The Council to agree the minutes of the planning committee meeting on 14<sup>th</sup> July and 25<sup>th</sup> July and ratify the responses to planning application consultations submitted after these meetings.

Greatness Quarry, Bat And Ball Road, Sevenoaks planning application.

## Matters for Information Only

Please see website for further information on health advice, financial advice for residents and waste and recycling services and residents who are vulnerable

<https://www.sevenoaks.gov.uk/info/20069142/>

KMCCG COVID-19 Vaccination

<https://www.kentandmedwayccg.nhs.uk/your-health/coronavirus/covid19vaccine>

KCC advice on Coronavirus updates <https://www.kent.gov.uk/social-care-and-health/health/coronavirus>

Main source of advice for Coronavirus

[www.gov.uk/coronavirus](http://www.gov.uk/coronavirus)

A reminder to report all Highway issues direct to KCC 03000 41 81 81

<http://www.kent.gov.uk/roads-and-travel/report-a-problem> –

A reminder to report problems on PROW to 03000 41 7171 8am-8pm Mon-Friday.

<http://www.kent.gov.uk/waste-planning-and-land/public-rights-of-way/report-a-problem-on-a-right-of> Please report street light outages in Seal (other than on the A25) to the Parish Council.

**Mrs Clare Boland 2 September 2022**

Date of Next Meeting 13<sup>th</sup> October, 7.30pm at Seal Pavilion