

# SEAL PARISH COUNCIL

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**Parish Council**  
Mrs Clare Boland

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**Website: [www.sealparishcouncil.org.uk](http://www.sealparishcouncil.org.uk)**

**Monday, Tuesday, Thursday and Friday 9am-1pm**

**Clerk's Office**

**Valley House**

**Carters Hill**

**Underriver**

**Sevenoaks**

**Kent**

**TN15 0RY Office hours:**

**You are hereby summoned to attend a meeting of the SEAL PARISH COUNCIL which will be held on THURSDAY 14th July 2022 in Underriver Village Hall beginning at 7.30pm to transact the business shown on the agenda below.**

**There will follow 10 minutes parishioner's question time.**

- 1 To receive and accept apologies for absence:**
- 2 The minutes of the last meeting to be agreed and signed.**
- 3 Declarations of Interest**
- 4 Clerk's report**
- 5 KCC Matters – Councillor Gough's matters**
  - Cyclist Sign – Carters Hill – to discuss KCC response
  - To discuss volume of traffic using A25- HGV's
  - An update on A25 and Childsbridge Lane
  - The Bridge is still under audit regarding the hatching out on the bridge. The dragon teeth on the Childsbridge Lane are under the Assets Management Team.
  - Underriver House Road – KCC update required.
  - Zion Street – resident reported people turning right at junction and poor parking in School Lane near entrance of library area, invisible road markings and pot holes.
  - It was noted at the meeting that the grass verges in Underriver requires cutting as part of the cutting regime for the village it hasn't been done since last year and the weeds are growing quite high.
  - Home Zone Sign in Bentley Meadows damaged
  - Seal Primary School – parking issues
  - Seal Village Car Park sign
- 6 Other Matters Requiring Discussion and Action**
  - 6.1 Administration**
    - a) Staff Committee Terms of Reference to be considered as necessary.
    - b) Social Media and Electronic Communication Policy to approve as necessary.
  - 6.2 Bentleys Meadow – Home Zone Area**

The Parish Council to discuss the home zone area as it is looking quite neglected.

### **6.3 Bus Shelter – Childsbridge Lane**

There are reports of constant graffiti and scratching on the aluminium bus shelter and rubbish which is looking dreadful and does not enhance the area at all.

### **6.4 Red Telephone Boxes**

The Parish Council should look at repainting the telephone boxes in the parish as the paintwork starting to deteriorate.

### **6.5 Housing Needs Survey**

Sevenoaks District Council are undertaking a 5 year housing needs survey programme of all their rural parishes and have commissioned Action with Rural Communities in Rural Kent to undertake the work. The Parish Council to agree the timing of the survey.

### **6.6 Defibrillators**

A volunteer to help check the defibrillator 3/4 times a year.

### **6.7 Wildflower Project**

The Parish Council to give an update on the licences for Carters Hill and Childsbridge Lane.  
**LEAD: OB**

### **6.8 Seal Recreation Ground**

The Parish Council discussed the replacement basketball hoop. It was hoped that the Parish Council would pay up to £1,500 for a basketball net, Mr Haslam to report further on purchasing the equipment.

**LEAD: CH**

### **6.9 Seal Pavilion**

The Parish Council to discuss the condition of the fence enclosure.

### **6.10 CIL Spending Board**

Does the Parish Council wish to identify a project to be worked up for next year's bid.

### **6.11 Memorial Garden**

The Parish Council to discuss ideas of how we can improve the area.

## **7 Accounts and Cheques**

## **8 Items for Information only**

### **8.1 Councillor Vacancy**

The Parish Council is actively seeking new Councillors. An interest in the local community is the main qualification. We now have 4 vacancies, one in Underriver Ward and 3 in Seal Ward. If you would like to become a Parish Councillor or are interested in our work, please contact the Clerk on 01732 833360 or [sealparishc@outlook.com](mailto:sealparishc@outlook.com).

### **8.2 Seal Recreation Ground**

Family Fun Days will be running again this year, starts on 25<sup>th</sup> July between 10 am-2pm the first one is organised at Seal Recreation Ground. Please do come along and see support the event organised by SDC and there's no need to book, simply turn up and have fun. Please visit [www.sevenoaks.gov.uk/summerfun](http://www.sevenoaks.gov.uk/summerfun)

The Parish Council will be fencing off a large area to the north end of the Recreation Ground to enclose Japanese Knotweed, this is so that the area can be treated and contained.

### 8.3 Seal Primary School

Awaiting a meeting to be organised between the Seal Primary School and KCC regarding the parking issues, a parish representative to be present.

### 9 Planning

The Council to agree the minutes of the planning committee meeting on 9<sup>th</sup> June and 27 June and to ratify the responses to planning application consultations submitted after these meetings.

Sevenoaks Neighbourhood Plan - We seek agreement of the Council that we may respond to the next consultation before the parish council meeting in September.

### Matters for Information Only

Please see website for further information on health advice, financial advice for residents and waste and recycling services and residents who are vulnerable

<https://www.sevenoaks.gov.uk/info/20069142/>

KMCCG COVID-19 Vaccination

<https://www.kentandmedwayccg.nhs.uk/your-health/coronavirus/covid19vaccine>

KCC advice on Coronavirus updates <https://www.kent.gov.uk/social-care-and-health/health/coronavirus>

Main source of advice for Coronavirus

[www.gov.uk/coronavirus](http://www.gov.uk/coronavirus)

A reminder to report all Highway issues direct to KCC 03000 41 81 81

<http://www.kent.gov.uk/roads-and-travel/report-a-problem> –

A reminder to report problems on PROW to 03000 41 7171 8am-8pm Mon-Friday.

<http://www.kent.gov.uk/waste-planning-and-land/public-rights-of-way/report-a-problem-on-a-right-of> Please report street light outages in Seal (other than on the A25) to the Parish Council.

**Mrs C Boland 7<sup>th</sup> July 2022**

Date of Next Meeting 8th September at Stone Street Village Hall