

SEAL PARISH COUNCIL

Clerk to the Parish Council
Mrs Clare Boland

Telephone: 01732 833360

Email: sealparishc@outlook.com

Website: www.sealparishcouncil.org.uk

Office hours: Monday, Tuesday, Thursday and Friday 9am-1pm

Clerk's Office
Valley House
Carters Hill
Underriver
Sevenoaks
Kent
TN15 0RY

You are hereby summoned to attend a meeting of the SEAL PARISH COUNCIL which will be held on THURSDAY 10th March 2022 in Seal Pavilion on Seal Recreation Ground beginning at 7.30pm to transact the business shown on the agenda below.

There will follow 10 minutes parishioner's question time.

- 1 Apologies:
- 2 The minutes of the last meeting to be agreed and signed.
- 3 Declarations of Interest
- 4 Clerk's report
- 5 KCC Matters – Councillor Gough's report – See Appendix for ongoing matters
 - Reduction on A25 speed limit
 - Childsbridge Lane Railway Bridge – update following receipt of Network Rail letter,
 - Childsbridge Lane - speed signs, glasdon gates
 - Reducing speed limits along country lanes – information/contact details
 - Bitchet Green Area, there is an area of hard standing off Rooks Hill at the Bitchet Green end which is currently barriered off, could be used for extra parking for the Cricket Ground.
 - Ashplatt Footpath is covered with leaf mulch and is treacherous - Councillor Gough to follow up.
 - Zion Street – KCC to produce a design and written consultation details.
- 6 Other Matters Requiring Discussion and Action
 - 6.1 Administration
 - a) Draft Terms of Reference Finance and Planning
Details circulated to Councillors, to review and make necessary comments.
 - b) Covid Risk Assessment
To review and approve risk assessment.
 - 6.2 Highway Improvement Plan
Mr Haslam to report on updates.
LEAD: CH
 - 6.3 Seal Village Memorial Tree
An update from Mr Tavare
LEAD: CT

6.4 Memorial Garden

The Parish Council to consider on ordering of the Lectern display and HMS Seal Memorial Bench.

LEAD: CT

6.5 Wildflower Project

The parish Council to consider purchasing wildflower seed for verges along Seal Allotments estimated at £25.

LEAD: CT

6.6 Seal Recreation Ground

To appoint a contractor as per management plan and mark out area to be fenced so that fencing contractors can give quotes.

To look at the wider future of the Recreation Ground.

LEAD: TM

6.7 Seal Pavilion

Explore energy/solar panels for the pavilion.

LEAD: MP

6.8 Councillor Vacancy

The Parish Council is actively seeking new Councillors. An interest in the local community is the main qualification but we are particularly looking for legal skills due to our current councillor with these moving out of the Parish. If you would like to become a Parish Councillor or are interested in our work, please contact the Clerk on 01732 833360 or sealparishc@outlook.com.

6.9 Donations

The Parish Council to consider a donation towards Sevenoaks Volunteer Transport Group.

6.10 Bus Shelter

SDC have contacted parish councils asking for suggestions on locations for a new bus shelter in the district. As part of their agreement with Clear Channel, SDC are owed 2 non-ad shelters. Councillors to suggest a suitable location.

LEAD: ALL

6.11 Spring Clean Litter Pick

The Parish Council to consider organising volunteers to litter pick in the area.

LEAD: MP

6.12 St Lawrence Recreation Ground

To discuss and vote a possible contribution based on quotes received, details to be circulated.

LEAD: RB

6.13 Air Quality Action Plan Consultation

SDC are introducing a new plan to reduce air pollution further, the parish council to consider the consultation.

6.14 Queens Platinum Jubilee celebrations 2nd June to 5th June 2022

SDC are producing a short video of Jubilee tree plantings across the Sevenoaks District in advance of the June Bank Holiday weekend marking The Queen's Platinum Jubilee. Video's to be with SDC by Friday 20 May 2022.

LEAD: RB and FW

7 Accounts and Cheques

8 Items for Information only

8.1 Social Housing

Following approval by SDC cabinet the draft housing register allocation scheme is now out to public consultation runs out 18 April 2022.

8.2 Annual Assembly

Our Annual Assembly will be held 18th May 2022, please come along and support the Council at this meeting. It is the parishioner's chance to put forward ideas and raise questions.

9 Planning

The Council to agree the minutes of the planning committee meeting on 10th February and 28th February and to ratify the responses to planning application consultations submitted after these meetings.

Housing Strategy 2022-2027 out to public consultation ends 18 April.

The meeting will close for a Clerks Salary Review and the planning meeting will follow after.

Matters for Information Only

Please see website for further information on health advice, financial advice for residents and waste and recycling services and residents who are vulnerable

<https://www.sevenoaks.gov.uk/info/20069142/>

KMCCG COVID-19 Vaccination

<https://www.kentandmedwayccg.nhs.uk/your-health/coronavirus/covid19vaccine>

KCC advice on Coronavirus updates

<https://www.kent.gov.uk/social-care-and-health/health/coronavirus>

Main source of advice for Coronavirus

www.gov.uk/coronavirus

A reminder to report all Highway issues direct to KCC 03000 41 81 81

<http://www.kent.gov.uk/roads-and-travel/report-a-problem> –

A reminder to report problems on PROW to 03000 41 7171 8am-8pm Mon-Friday.

<http://www.kent.gov.uk/waste-planning-and-land/public-rights-of-way/report-a-problem-on-a-right-of>

Please report street light outages in Seal (other than on the A25) to the Parish Council.

Mrs Clare Boland 4th March 2022

APPENDIX – Ongoing Matters with KCC and the Parish Council

Seal

- A25: The SID column needs to be replaced. – The Parish Council to ask KCC for a bracket for a mobile SID.
- Update on resurfacing due to the bad condition of small roads in Seal, in particular Church Road, Pudding Lane and Zion Street.
- Yellow lines on the corner of Zion Street and Church Road:– This is already one of our priorities on the HIP.
- Cope Bank footpath – Completed last year to a good standard, Parish Council asked whether this could be considered annually for general maintenance.
- Flooding at Grove Lane and Park Lane from the pond. The highway drains into the pond which drains to west but overflows with high levels of silt. – KCC have dredged the pond and therefore this work has been completed.
- A resident has reported a Park Lane wall has been damaged on over 10 occasions. Large vehicles are unable to get by where the lane narrows because cars are parked all day in the free bays. Councillors to decide whether this should be raised as a priority or included in the HIP. The Parish Council agreed that this was not a HIP issue, and it should be reported to KCC.

Underriver

- Fawke Wood Road, third sign missing for Underriver, this has now been completed by KCC.
- Cyclist are coming down Carters Hill at great speed. The Schemes Project Manager to investigate examples of signage produced by the parish council. The clerk to contact Weald PC.
- Bank Lane is made narrower on the bend at Riverdale Farm by deep accumulated debris at the side the road and by potholes, creating a hazard.
- KCC's survey of two bridges on Mill Lane by Tumbling Bay, requires replacement of small slab extension on both sides of Tumbling Bay West, and on north side of Tumbling Bay East.