

SEAL PARISH COUNCIL

Clerk to the Parish Council
Mrs Clare Boland

Telephone: 01732 833360

Email: sealparishc@outlook.com

Website: www.sealparishcouncil.org.uk

Office hours: Monday, Tuesday, Thursday and Friday 9am-1pm

Clerk's Office
Valley House
Carters Hill
Underriver
Sevenoaks
Kent
TN15 0RY

You are hereby summoned to attend a meeting of the SEAL PARISH COUNCIL which will be held on THURSDAY 9th September 2021 at Stone Street Village Hall beginning at 7.30pm to transact the business shown on the agenda below.

There will follow 10 minutes parishioner's question time.

- 1 Apologies
- 2 To agree the minutes of the of the last meetings
- 3 Declarations of Interest
- 4 Clerk's report
- 5 KCC Matters – Councillor Gough matters
Ongoing highway matters to be progressed outside the meeting. Items are listed in the Appendix and verbal updates given in the Clerk's report if there are any.

The Parish Council would like to thank Councillor Gough for warning bollards on Mill Lane and resurfacing at the junction of Carters Hill and Bank Lane and a new drain in Bank Lane.

- 5.1 Seal Primary School
Councillor Gough to follow up KCC's signed copy of the Walking Bus agreement.
LEAD: Councillor Gough
- 6 Other Matters Requiring Discussion and Action
 - 6.1 Working to improve decision making
A paper is attached to the agenda for approval. Details circulated to Councillors.
LEAD: FW
 - 6.2 Underriver Recreation Ground
The parish council to discuss options to maintain the path at the back of the village hall.
 - 6.3 Shared Enforcement Van
Proposal to investigate an enforcement van. Mr Bourne to discuss and prepare a summary of how this would operate.
LEAD: RB
 - 6.4 Traffic around the Fawke Common entrance to Knole Park/Carters Hill
The Experimental Traffic Regulation which will place parking restrictions of double yellow lines at the marked four locations detailed on the plan circulated where there are junctions and the southern access to St Julians Road and partially on Fawke Wood Road which are

planned to be made permanent at the end of the 18 month trial period.
LEAD: CH

6.5 Climate Change

Mr Penn to update us on the installation of 2 Electric Vehicle charging points and the cost involved.

LEAD: MP

6.6 Website/Email Hosting

The Parish Council to discuss domain email addresses. Whilst all parish councillors are required to have a dedicated email address ie sole use for Seal Parish Council business. We are happy for Councillors to arrange their own dedicated email address or we can provide a Seal Parish Council email address.

LEAD: Clerk

6.7 HMS Seal Memorial Garden

Mr Tavare to update the Council on progress made, since the last meeting £850 was approved by Finance Chairman for cutting back vegetation on the memorial garden. Other costs to be discussed.

LEAD: CT/AM

6.8 Bentleys Meadow

Mr Tavare has conducted weeding in this area and has proposed to the clerk that he recommends that we cancel the ongoing cultivation licence for the planters to be approved by the Council.

6.9 Wildflower Project*

Due to the wildflower projects in Underriver further licences to be prepared for Catts Cottage and Black Charles Barn, Carters Hill to be approved by the Council. The Finance Chairman to discuss further expenditure planned.

LEAD: AM/CT

6.10 Seal Recreation Ground

The Council to propose a quote for treatment for Japanese knotweed in the wooded area of the Recreation Ground, in order for this to be treated for next year. Further work will be required next year and the contractor is preparing a programme for continued treatment.

6.11 Seal Village

An update from Mr Tavare to discuss with the Council the tree planter planned.

6.12 History of Seal

An update from Mr Tavare.

6.13 Welcome Back Fund Grant

The Finance Chairman has approved a grant of £3,000 for further benches this has been supported by the Chairman, and the clerk is in contact with SDC to see how it progresses. The Council to consider further expenditure if successful to purchase a second picnic bench for Seal.

LEAD: AM

6.14 Emergency Plan

The Parish Council to discuss as appropriate whether the Council should consider an emergency plan for our parish.

6.15 Seal Pavilion

At the last meeting it was raised that the Parish Council should discuss a budget for a projector and screen to be agreed.

6.16 Open Spaces Society Grant A Green Appeal

Open Spaces Society are asking for a grant to help support local open spaces.

6.17 Citizens Advice in Sevenoaks and Swanley (part of Citizens Advice in North and West Kent)

The parish council to consider as appropriate a donation to support residents in Seal.

6.18 West Kent Neighbourhood Watch Association

The parish council to consider contributing towards funds required to keep the association running.

7 Accounts and Cheques

8 Annual Governance and Accountability Return 2020/21

The parish council received the Notice of Conclusion of Audit along with the external auditor report and certificate to be published.

9 Items for Information only

9.1 Councillor Vacancy

One vacancy remains at present. The Parish Council is actively pursuing highway improvements, control of speeding, environment and carbon reduction schemes, and community projects. It wishes to recruit new Councillors and to work with those interested in these topics. If you would like to become a Parish Councillor or are interested in our work, please contact the Clerk on 01732 833360 or sealparishc@outlook.com

10 Planning

The Council to agree the minutes of the planning committee meeting on 8th and 26th July, and 23rd August, and to ratify the responses to planning application consultations submitted after these meetings.

The parish council wrote to KCC, SDC and Tarmac seeking clarity about funding and timing of the Bat and Ball A25 improvement. – no replies received.

Matters for Information Only

Please see website for further information on health advice, financial advice for residents and waste and recycling services and residents who are vulnerable

<https://www.sevenoaks.gov.uk/info/20069142/>

KMCCG COVID-19 Vaccination

<https://www.kentandmedwayccg.nhs.uk/your-health/coronavirus/covid19vaccine>

KCC advice on Coronavirus updates

<https://www.kent.gov.uk/social-care-and-health/health/coronavirus>

Main source of advice for Coronavirus

www.gov.uk/coronavirus

A reminder to report all Highway issues direct to KCC 03000 41 81 81

<http://www.kent.gov.uk/roads-and-travel/report-a-problem> –

A reminder to report problems on PROW to 03000 41 7171 8am-8pm Mon-Friday.

<http://www.kent.gov.uk/waste-planning-and-land/public-rights-of-way/report-a-problem-on-a-right-of>

Please report street light outages in Seal (other than on the A25) to the Parish Council.

Mrs Clare Boland 3rd September 2021

Appendix to Agenda – ongoing road items that need to be completed. The Clerk will keep an eye on progress directly with Kent County Council and this list updated for each meeting.

Seal

A25: The SID column needs to be replaced. Traffic counts are required but have been on hold due to COVID. No road sign heading towards Sevenoaks.

A resident has written to the Parish Council about the bad condition of small roads in Seal, in particular Church Road and Zion Street. Several residents from Johnsons Court use rollators or wheelchairs to get to the village shops, and potholes make it dangerous.

Yellow lines on the corner of Zion Street and Church Road: Councillor Gough reported that yellow lines on Zion Street will be included in the January 2021 consultation

A resident has reported a Park Lane wall has been damaged on over 10 occasions. Large vehicles are unable to get by where the lane narrows because cars are parked all day in the free bays. Councillors to decide whether we this should be raised as a priority or included in the HIP.

Flooding at Grove Lane and Park Lane from the pond. Emily Kinsella KCC Drainage works organised a CCTV survey on 4th January. The highway drains into the pond which drains to west but overflows with high levels of silt. KCC will contact the landowner.

Copse Bank footpath – Completed to a good standard, Parish Council asked whether this could be considered annually for general maintenance.

Rural

Fawke Wood Road, third sign missing for Underriver. The regulations have changed and KCC are chasing new signs. Two verge markers near One Tree Hill have been completed.

Bank Lane is made narrower on the bend at Riverdale Farm by deep accumulated debris at the side the road and by potholes, creating a hazard.

KCC's survey of two bridges on Mill Lane by Tumbling Bay, requires replacement of small slab extension on both sides of Tumbling Bay West, and on north side of Tumbling Bay East. Reflective warning posts were placed along the unprotected bank above the stream in June.