

SEAL PARISH COUNCIL

Clerk to the Parish Council
Mrs Clare Boland

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Office hours: Monday, Tuesday, Thursday and Friday 9am-1pm

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You are hereby summoned to attend a virtual meeting of the SEAL PARISH COUNCIL which will be held on THURSDAY 8 April 2021 beginning at 7.30pm to transact the business shown on the agenda below.

- 1 Apologises
- 2 To agree the minutes of the of the last meeting.
- 3 Declaration of Interest
- 4 KCC Matters – Councillor Gough matters
- 5 Ongoing highway matters to be progressed outside the meeting. Items are listed in the Appendix and verbal updates given in the Clerk's report if there are any.

Update on Mill Lane. KCC to organise a site visit to see if we require installing barriers by the 12ft drop.

LEAD: Councillor Gough

**5.1 New and priority highway matters for discussion
Speed Limit A25**

Councillors Gough reported that a consultant has visited the site and an email from Whitney Gwillim is circulated with the Agenda for discussion.

5.2 Seal Primary School

The Chairman reported we are still awaiting KCC Solicitor to get back to us on the walking bus licence and Councillor Gough would try and move this forward.

LEAD: Councillor Gough

5.3 Copse Bank

The Parish Council to ask KCC if Copse Bank could be considered for yearly maintenance.

LEAD: Councillor Gough

5.4 Grove Lane

Flooding by the pond area at the junction Grove Lane and Park Lane. There is still amount of water by the roadside and the drainage isn't working. An update from KCC.

LEAD: Councillor Gough

6 Other Matters Requiring Discussion and Action

6.1 School Lane, Seal

The parish council to discuss a quote for benches to be placed on the green to give residents a place to enjoy the outside space.

LEAD: Clerk

6.2 Zambra Way

The parish council have requested a quote to replace posts around the green. The Clerk to discuss further.

6.3 Highway Improvement Plan

Councillor Gough is awaiting the final touches to the HIP. Once Mr Brown has finalised it and it has been reviewed by the Parish Councillors, the Parish Council will forward a copy for review.

LEAD: MB

6.4 Traffic around the Fawke Common entrance to Knole Park/Carters Hill

St Julians Road a meeting has been organised in April with Mrs Weston. Whitney Gwillim and Paul Leary have visited the site and may have some options.

LEAD: FW

6.5 Seal Recreation Ground

The parish council to discuss the litter accumulating in the bushes of the Recreation Ground.

6.6 Website Accessibility and Upgrade

The Councillors to discuss and approve the Third Party Cookies within our Privacy notice and policy for data protection. Details circulated to Councillors to propose the changes.

It is recommended to consider as appropriate the Social Media and Electronic Communication Policy. Details circulated to Councillors.

6.7 Seal Parish Plan

An update from Mrs Weston

LEAD: FW

6.8 Bitchet Green

An update from Mr Bourne.

6.9 Climate Change

To discuss and consider climate change and the effects in our parish.

Mr Penn to update.

LEAD: MP

6.10 Road Safety Strategy for Kent 2020-2026

A 5-year road strategy for Kent circulated to Councillors, provide free workshops for Vision Zero Strategy. Mr Penn to update.

6.11 Rearranged Wildflower Talk

Having been cancelled last year due to COVID restrictions this will now take place on 28 April at 7.30pm via Zoom. This will be by invitation only so if any residents would like to attend please email the Parish Clerk to request an invitation. More information available on the launch of the new Parish Website and in the March edition of the Advertiser.

LEAD: CT

6.12 Parish Council and Village Hall Surveys

An update from Mr Tavare.

LEAD: CT

6.13 Publicise what the Parish Council does in the Advertiser

The Advertiser would be pleased to include articles on what our role is and what we achieve. Propose that each member of the council write a short piece on one of their areas of responsibility, with rota to be agreed. Mr Bourne would start with the new website, Mr Brown offered to write about the SVH and hopefully with more Parish Councillors volunteering on news of what our Parish Council are involved in.

6.14 Underriver Village Association

To consider as appropriate a dog bin outside the village hall.

6.15 Bus Shelter – Stone Street

A resident has asked whether the parish council could consider repainting the bus shelter as it is looking considerably tired.

6.16 HMS Seal Memorial Garden

There is a filmmaker from the Isle of Wight who is planning to produce a documentary of the story of HMS Seal. The film is planned to be an over long and the filmmaker and his crew are due to visit Seal in April or May to take some film of the village (including the village sign with its image of HMS Seal. The parish council to discuss the memorial garden in the Recreation Ground.

LEAD: CT

6.17 Zion Street

A resident has written to the parish council about the bad condition of small roads in our village. In particular, Church Road and Zion Street, several residents from Johnsons Court need to use rollators or wheelchairs to get to the village shops. The potholes make it quite dangerous.

7 Items for Information only

7.1 Councillor Vacancy

At present we have 2 vacancies in Seal and there will be an Election in May for a new Chairman to stand for the Parish Council, if you would like to become a parish councillor please contact the clerk.

7.2 Annual Assembly

Our Annual Assembly will take place on 5th May 2021 remotely this year, if you require an invitation to join the meeting please do not hesitate to contact the Clerk.

7.3 Community Asset

SDC have received the Bucks Head Application to be considered as an Community Asset. SDC will make a decision on our nomination no later than 10 May 2021.

SDC have reached its decision on the nomination by the Parish Council for the White Rock Inn to be considered as a community asset and the nomination has been successful.

8 Accounts and Cheques

9 Planning

The Council to agree the minutes of the planning committee meeting on 11th and 22 March 2021. The Council to ratify the responses to planning application consultations submitted after this meeting. There will be a short meeting of the Planning Committee after the Council meeting for which an agenda will be circulated.

A consultation letter has been received for Sevenoaks Grammar Annexe/Trinity School site for new external sport facilities.

Matters for Information Only

The parish council will be closed between 12-16 April 2021, please contact the Chairman if urgent.

If you would like to attend a Parish Council meeting or Planning meeting please email the clerk who is able to send you an invitation.

Please see website for further information on health advice, financial advice for residents and waste and recycling services and residents who are vulnerable

<https://www.sevenoaks.gov.uk/info/20069142/>

KMCCG COVID-19 Vaccination

<https://www.kentandmedwayccg.nhs.uk/your-health/coronavirus/covid19vaccine>

KCC advice on Coronavirus updates

<https://www.kent.gov.uk/social-care-and-health/health/coronavirus>

Main source of advice for Coronavirus

www.gov.uk/coronavirus

A reminder to report all Highway issues direct to KCC 03000 41 81 81

<http://www.kent.gov.uk/roads-and-travel/report-a-problem> –

A reminder to report problems on PROW to 03000 41 7171 8am-8pm Mon-Friday.

<http://www.kent.gov.uk/waste-planning-and-land/public-rights-of-way/report-a-problem-on-a-right-of>

Please report street light outages in Seal (other than on the A25) to the Parish Council.

Mrs Clare Boland 30 March 2021

Appendix to Agenda – ongoing road items that need to be completed. The Clerk will keep an eye on progress directly with Kent County Council and this list updated for each meeting.

A25 SID column needs to be reinstated; traffic counts are required.

No road sign heading towards Sevenoaks, Fawke Wood Road, third sign missing for Underriver and a couple of verge markers require reinstating near One Tree Hill.

Black metal bollard outside Seal Kebab Shop requires reinstating.

Zambra Way – broken posts left on verge.

Junction of Bank Lane and Mill Lane – it could do with resurfacing but more important is the need to keep it clear of mud and debris, making it slippery down to the junction. Potholes, running water and drainage covered by mud outside Riverdale Farm is also a problem.

KCCs survey of two bridges on Mill Lane by Tumbling Bay, requires replacement of small slab extension on both sides of Tumbling Bay West and on north side of Tumbling Bay East.

Looking into double yellow lines on the corner of Zion Street and Church Road.

Flooding at Grove Lane and Park Lane from the pond. Emily Kinsella KCC Drainage works organised a CCTV survey on 4th January. The highway drainage into the pond, the water drains to west and the pond overflows with high levels of silt and therefore the drainage isn't working properly. KCC will contact the landowner.

Copse Bank footpath – Completed to a good standard, Parish Council asked whether this could be considered annually for general maintenance.